

How to Register Yourself for The Spirit Pass Program + **get your Spirit Pass!**

1. login to The Whistler Experience® platform

- Log in or create an account at My W.E. Login on the Chamber website (whistlerchamber.com)



2. complete a training session

Before you register for an in-person or online training session, determine if your employer is paying for your training session and/or admin fees



if **you** are paying for your own training & admin fee

- Choose a qualifying course, pay online & complete the training session. If you selected a future in-person event or course, you will still be issued with a unique Whistler Experience Number immediately upon approval by your employer and be able to access all the program benefits straight away, and purchase a Spirit Pass. Please note that if you do not attend your in-person training, your employer will be notified and your pass will be temporarily deactivated.

if your **employer** is paying for **ONLY** your training fee

- wait for your employer to send you a specialized pre-paid link to take your training course. You will be prompted to pay only the admin fee.

if your **employer** is paying for **BOTH** your training & admin fee

- wait for your employer to send you a specialized pre-paid link to take your training course. You will not be prompted to pay for either fee.

3. get approved by your employer

Once you have completed your training or registered for an in-person session an email will be sent to your employer, allowing them to 'approve' you. Speed up the process by letting your employer know you are waiting for approval. Once approved, create a Whistler Blackcomb account prior to picking up your pass!



4. get your Spirit Pass + access your benefits

if **you** are paying for your own pass

- you will receive an email with your Whistler Experience number within 72 hours.
- Take this to a Whistler Blackcomb Guest Relations location to purchase your spirit pass



if your **employer** is paying for your pass

- you will receive a confirmation email with your Whistler Experience number, followed by a second email within 72 hours letting you know once your pass has been processed and is ready to be collected from any Whistler Blackcomb Guest Relations location.



Learn more at go.whistlerchamber.com/spirit or reach us at whistlerexperience@whistlerchamber.com with questions!